

**Improvement District No. 4 Waterton Lakes National Park
Remuneration Expense Claims
Bylaw 2019-03**

A BYLAW OF IMPROVEMENT DISTRICT NO. 4 WATERTON LAKES NATIONAL PARK TO ESTABLISH RATES FOR REMUNERATION AND EXPENSE CLAIMS.

WHEREAS the Municipal Government Act being chapter M-26 of the Revised Statutes of Alberta 2000 empowers a council to provide for the payment of a remuneration to its members for attending to or performing their duties and also for the payment of reasonable allowances for travelling expenses incurred for attending the same, and

WHEREAS Improvement District employees also may be assigned or have occasion to incur travel expenses in attending to and performing their duties attending the same.

NOW THEREFORE the Council of Improvement District No. 4 in the Province of Alberta enacts as follows:

1. The chair and councillors shall be paid an honorarium for attendance of council meetings in the amount determined by council resolution from time to time.
2. The members of council of the improvement district shall be paid a rate per kilometer for personal use vehicle expenses incurred in attending to improvement district related duties.
3. Prior to reimbursement, a travel claim must be submitted detailing the applicable expenses with attached receipts where required.
4. The honorarium amounts and details of the allowable expense amounts are outlined below.

Council Meeting Honorarium

Chair:	\$400.00/council meeting.
Councillor:	\$250.00/council meeting.

Transportation Remuneration

Current Canada Revenue Agency Mileage Rate

The Chair may charge up to a maximum of \$6,000.00 in combined expenses per year and Councillors may charge up to a maximum of \$4,000.00 in combined expenses per year. Any expenses beyond the maximum amount requires approval of Council.

This Bylaw Rescinds Bylaw 2013-01, Remuneration Expense Claims

READ a **first** time this 15th day of March, 2019

READ a **second** time this 17th day of May 2019

READ a **third** time and finally **PASSED** this 17th day of May, 2019

Chair – Jody Thael

Chief Administrative Officer – Abe Tinney