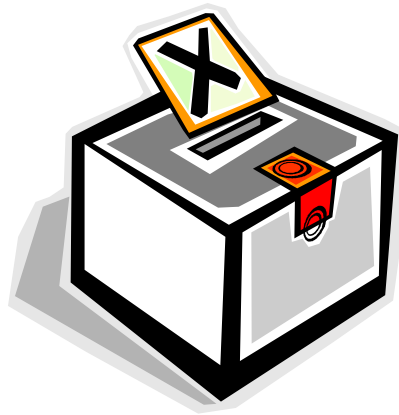




IMPROVEMENT DISTRICT #4
WATERTON LAKES NATIONAL PARK

2025 General Election Nomination Package



IMPORTANT DATES

Nomination Day is July 21, 2025, Signed Candidate Nomination Forms are accepted up to 12 noon.

Election Day is August 18, 2025, from 10am to 8pm

Official Election Results will be announced on August 22, 2025, at 12noon.

Last Day for Recount Request is August 20, 2025.

Nomination Day

Completed Nomination papers are to be received by the Returning Officer (Scott Barton) until 12:00pm (noon) on July 21, 2025, at Waterton Community Centre, 201 Cameron Falls Drive.

Nomination papers will only be accepted in person. You may have someone drop them off on your behalf or arrange a date and time with the Returning Officer (Scott Barton) to submit the Nomination papers. To arrange an appointment to submit a completed Nomination Form please contact Scott Barton at admin@id4waterton.ca or by calling (403) 308-0034. Scott will be at the Office in the Waterton Community Centre on July 21, between 9am and 12noon to receive complete Nomination Forms.

In accordance with Bylaw 2017-03, \$100 cash must accompany your nomination papers. The candidate's deposit will be returned to the candidate if:

- a) The candidate is declared elected.
- b) The candidate obtains a number of votes at least equal to half of the total number of votes cast for the candidate elected to the office with the least number of votes, or
- c) The candidate withdraws as a candidate in accordance with section 32 of the Local Authorities Election Act, Revised Statutes of Alberta 2000, c. L-21.

Nomination papers may be examined by any person in the presence of the Returning Officer, following 12:00pm (noon) on July 21, 2025. Improvement District administration does not have regular business hours in Waterton, so you must contact them to schedule a time to view nomination papers.

Nomination forms can be obtained from the Returning Officer Scott Barton (admin@id4waterton.ca).

If you intend to run in the election and plan to be raising funds to support your campaigning, you must first be registered with the Returning Officer. The registration form is available here:

<http://municipalaffairs.alberta.ca/documents/ms/LGS0009.pdf>

Election Day

The election will be held on Monday, August 18, 2025, between 10:00am and 8:00pm at the Waterton Community Centre, 201 Cameron Falls Drive. All eligible voters must show valid government issued identification.

The nomination of candidates for election as councillors shall be in the prescribed form and signed by at least five electors eligible to vote at that election and shall be accompanied with a written acceptance signed in the prescribed form by the person nominated.

Voter Eligibility

In order to vote:

- you must be 18 years old,
- you must be a Canadian citizen,
- you must reside in Alberta on election day, and
- you must be named as the assessed person for a property, or you must be the spouse or adult interdependent partner of the assessed person, *or*,
- your place of residence has been within the I.D. for a cumulative total of 150 days in the twelve consecutive months preceding election day.

Candidate Eligibility

- you must be eligible to vote (see above), and
- you have resided in Alberta for the six consecutive months immediately preceding nomination day.

Do you maintain a residence in Waterton, and are you interested in running for office but are unable to because you are not named as the assessed person for your property? Municipal legislation allows municipalities to record a new assessed person. The municipality must receive consent from the current assessed person, and the newly recorded assessed person must “occupy the land,” which is interpreted to be a primary shareholder or resident of an assessed property who maintains, and temporarily resides in a residence/property in Waterton.

If you are interested in voting or running for office and would like to know more about becoming a newly assessed person in order to become eligible, or if you have general questions about the election or voter and candidate eligibility, please contact the Improvement District CAO, Scott Barton, at (403) 308-0034, or by email at with admin@id4waterton.ca.

Ineligibility

According with the Local Authorities Election Act, a person is not eligible to be nominated as a candidate if the person:

- a) is the auditor of the Improvement District,
- b) is an employee of the Improvement District (unless on a leave of absence),
- c) is indebted to the Improvement District for taxes exceeding \$50,
- d) is indebted to the Improvement District for any debt exceeding \$500 and in default for more than 90 days, or
- e) has been convicted of an elections offence in Canada within the last 10 years

Please consult this section for more detailed information regarding ineligibility.

Special Ballots

Electors who are unable to vote at the voting station on election day because of physical disability or absence from the local jurisdiction may apply to vote by special ballot. Please contact administration if you have questions about voting by special ballot, or if you qualify and would like to vote by special ballot.

Campaign Donations

If you are receiving donations to help finance your election campaign, the province has instituted rules to govern the repayment of any outstanding deficits you have incurred or the distribution of any surplus funds you have received. For more information on Municipal Election Finance and Contribution Disclosure, please read sections 147 of the Local Authorities Election Act.

NOTES

1) RESEARCH

Are you wondering what it means to be an Improvement District Councillor? If you are deciding whether running for office is right for you, consider a variety of research, such as:

- Attend an Improvement District Council Meetings
- Speak with existing Improvement District Councillors
- Speak with Scott Barton, CAO and Returning Officer, (403) 308-0034
- Speak with the residents of the Waterton Town Site

2) SIGNAGE

- No signage is permitted:
 - To be stapled or taped to telephone or power poles.
 - On public property, such as churches, parks or community facilities.
 - At the Polling Station.
- Signs are permitted on boulevards only with permission of the leaseholder on whose residence the signage is located.
- Signs must be removed from all sites within 24 hours of the election.
- Please consult with Parks Canada's Town Site Management for additional signage requirements.

3) POLLING STATION

- The polling station is designated as the Waterton Community Centre; and includes all facilities which share the same building, grounds, parking lot and public sidewalk around the facility.
- On Election Day, no candidate or agent is permitted to greet voters at the polling station. However, a designated area will be available for all candidates, or their agent, to observe the election process.
- An agent must be designated in advance on the authorized form.
- The candidate or agent may be present during the counting of the ballots. Only one (1) representative for each candidate may be present.

**NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE
CANDIDATE FINANCIAL INFORMATION**

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
(Sections 12, 21, 22, 23, 23.1, 27, 28,
47, 68.1, 151, 158.3, Part 5.1)
Education Act (Sections 4(4), 74)

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact

Improvement District No. 4 - Scott Barton

403-308-0034

Business Title/Organization

Business Phone Number

Box 133,

Waterton Park

AB

T0K 2M0

Address

City or Town

Province

Postal Code

LOCAL JURISDICTION: Improvement District No. 4 Waterton Lakes National Park, PROVINCE OF ALBERTA

We, the undersigned electors of

Improvement District No. 4

Name of Local Jurisdiction and Ward (if applicable)

nominate

of

Candidate's Surname and Given Names

Complete Address and Postal Code

as a candidate at the election about to be held for the office of

Municipal Councillor

Office Nominated for

of

Improvement District No. 4

Name of Local Jurisdiction

The candidate's local political party or slate is (if applicable).

Provide signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

CANDIDATE'S ACCEPTANCE

I, the above-named candidate, solemnly swear (affirm) that

I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office,

I am not otherwise disqualified under section 22, 23 or 23.1 of the *Local Authorities Election Act*,

I will accept the office if elected,

I have read sections 12, 21, 22, 23, 23.1, 27, 28, 47, 68.1 and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents,

I am appointing _____

Name, Contact Information or Complete Address and Postal Code, and Telephone Number of Official Agent

as my official agent (if applicable),

I have provided a criminal record check with my nomination package (if applicable),

I will read and abide by the municipality's code of conduct if elected (if applicable), and

The electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

(Print name as it should appear on the ballot.)

Candidate's Surname

Candidate's Given Names
(may include nicknames, but not titles, i.e. Mr., Ms, Dr.)

SWORN (AFFIRMED) before me

at the _____ of _____,

in the Province of Alberta,

this _____ day of _____, 20 _____.



Signature of Candidate

Signature of Returning Officer or
Commissioner for Oaths

Commissioner for Oaths Stamp

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT
OR A FORM THAT CONTAINS A FALSE STATEMENT**

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

Signature of Returning Officer

Candidate Financial Information

Local Authorities Election Act
(Section 27)

The personal information collected through this form is for administering the election. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact

Improvement District No. 4 - Scott Barton

403-308-0034

Business Title/Organization

Business Phone Number

Box 133

Waterton Park

AB

T0K 2M0

Address

City or Town

Province

Postal Code

Candidate's Full Name

Candidate's Address and Postal Code

Address(es) of Place(s) where Candidate Records are Maintained

Name(s) and Address(es) of Financial Institutions where Campaign Contributions will be Deposited (if applicable)

Name(s) of Signing Authorities for each Depository Listed Above (if applicable)

Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:002/21

I, Ric McIver, Minister of Municipal Affairs, pursuant to Sections 586, 587 and 588 of the *Municipal Government Act* and Sections 4 and 77.1 of the *Local Authorities Election Act* (LAEA), make the following order with respect to Improvement District (ID) No.4:

- 1) The council of the ID consists of five councillors.
- 2) All councillors are to be elected.
- 3) The chief elected official of the ID is to be appointed by council from among the councillors.
- 4) Section 12 of the LAEA applies to elections in the ID.
- 5) The ID will provide for special ballots in accordance with Section 77.1 of the LAEA.
- 6) For purposes of the ID No. 4 election, the LAEA is modified as follows:
 - a) Section 12(b) is deleted and replaced with:
12(b) a person is entitled to vote at an election if
 - (i) the person is eligible to vote under Section 47,
 - (ii) the person is 18, a Canadian citizen and named as the assessed person for a property within ID No. 4, or
 - (iii) the person is 18, a Canadian citizen and the spouse or adult interdependent partner of a person referred to in sub clause (ii).
 - b) Section 21(1)(b) is deleted and replaced with:

21(1)(b) has resided in Alberta for the six consecutive months immediately preceding nomination day.

c) Section 27(1) is deleted and replaced with:

27(1) Every nomination of a candidate must:

- (a) be in the prescribed form
- (b) be signed by at least 5 persons who are electors eligible to vote in that election and resident in the local jurisdiction on the date of signing the nomination
- (c) be accompanied with a written acceptance sworn or affirmed in the prescribed form by the person nominated stating:
 - (i) That the person is eligible to be elected to the office,
 - (ii) The name, address, and telephone number of the person's official agent, if one has been appointed,
 - (iii) That the person will accept the office if elected,
 - (iv) That the person will read and comply with the municipality's code of conduct if elected, and
 - (v) That the persons who have signed the nomination are electors who are eligible to vote as provided for under Section 12(b) as replaced under Ministerial Order No. MSD:002/21 and
 - (vi) If required by bylaw, be accompanied with a deposit in the required amount.

d) Section 47(1) is deleted and replaced with:

Eligibility to Vote

47(1) A person is eligible to vote in an election held pursuant to this Act if the person

- (a) is at least 18 years old,
- (b) is a Canadian citizen,
- (c) resides in Alberta on Election Day, and
- (d) the person's place of residence has been within the ID for a cumulative total of 150 days in the twelve consecutive months preceding election day.

e) Form 4, Nomination Paper and Candidate's Acceptance, is modified by adding reference to Ministerial Order No. MSD:002/21 when referencing sections of the *LAEA* in the Nomination Form.

f) Form 13SV, Elector Register for Summer Villages, is modified by adding reference to Ministerial Order No. MSD:002/21 when referencing sections of the *LAEA*, deleting the bullets in the "Statement of Elector Eligibility" section and replacing with:

am eligible to vote at the above mentioned election because:

- ☐ I have not voted before in this election;
- ☐ I am 18 years of age or older;
- ☐ I am a Canadian citizen;
- ☐ I reside in Alberta on election day;

- I have provided the required proof of eligibility as required by Section 53 of the *LAEA* or I have been vouched for as to my eligibility by an elector; and
 - My place of residence has been within Improvement District No. 4 for a cumulative total of 150 days in the twelve consecutive months preceding Election day; or
 - I am a person named as the assessed person for a property within Improvement District No. 4; or
 - I am the spouse or adult interdependent partner of the person named as the assessed person for a property in Improvement District No. 4.
- g) Form 14, Statement of Voucher, is modified by adding reference to Ministerial Order No. MSD:002/21 when referencing sections of the *LAEA*
- h) Form 25, Special Ballot Certificate Envelope, is modified by adding reference to Ministerial Order No. MSD:002/21 when referencing sections of the *LAEA*, deleting the bullets in the "Statement of Elector Eligibility" section and replacing with:

am eligible to vote at the above mentioned election because:

- I have not voted before in this election;
- I am 18 years of age or older;
- I am a Canadian citizen;
- I reside in Alberta on election day;
- My place of residence has been within Improvement District No. 4 for a cumulative total of 150 days in the twelve consecutive months preceding election day; or
- I am the person named as the assessed person for a property within Improvement District No. 4, or
- I am the spouse or adult interdependent partner of the person named as the assessed person for a property in Improvement District No. 4.

7) Ministerial Order No. MSL:052/18 is hereby rescinded

Dated at Edmonton, Alberta, this 19 day of January, 2021.



Ric McIver
Minister of Municipal Affairs