



Improvement District #4, Waterton
May 20, 2022 - Council Meeting - 06:30 PM (at the Waterton Community Centre)

- 1 Call Regular Council Meeting to Order**
- 2 Adoption of Agenda**
- 3 Delegations**
- 4 Minutes of April 22, 2022**
 - 📎 Minutes of April 22, 2022
- 5 Financial Report - April 2022**
 - 📎 Financial Report - April 2022
 - 📎 Financial Report - April 2022 Deferred Revenue
- 6 Parks Canada Report**
- 7 Council Committee Reports**
 - 7.1 AlbertaSW Report - Keith Robinson
 - 📎 AlbertaSW Bulletin
- 8 Items for Discussion**
 - 8.1 Waterton Chamber Meeting
- 9 Correspondence**
 - 9.1 Town of Coaldale - Increasing Utility Fees
 - 📎 Town of Coaldale - Increasing Utility Fees
 - 9.2 Town of Mundare - Alberta Provincial Police Force
 - 📎 Town of Mundare - Alberta Provincial Police Force
 - 9.3 Ministerial Order No. MSD:041/22 - ID4 Tax Rate
 - 📎 Ministerial Order No. MSD:041/22 - ID4 Tax Rate
- 10 Next Meeting - July 15, 2022**
- 11 Adjournment**



Improvement District #4 Waterton Lakes National Park Meeting Minutes

Council Meeting April 22, 2022 at 01:30 PM in the Waterton Community Centre

Those in Attendance:

Chair Ken Black

Councillors Keith Robinson and Brian Baker

Official: Scott Barton, CAO

Those in Attendance Virtually:

Councillors Barbara Clay and Josef Pisa

Official: Troy Shewchuck, Alberta Municipal Affairs

1 Call Regular Council Meeting to Order

This regular meeting of Improvement District No. 4 Council was called to order by Chair Ken Black at 1:40pm.

Resolution No: 2
2022-022

Adoption of Agenda
Moved By: Ken Black

That the agenda be adopted as submitted.

CARRIED UNANIMOUSLY

3 Delegations

Resolution No: 3.1
2022-023

Alberta Municipal Affairs - 2021 Financial Statements/Audit

Lisa Rajewski, Senior Accountant at Alberta Municipal Affairs provided Council with an overview of the Improvement District's 2021 Audited Financial Statements and entertained Council's questions.

Moved By: Ken Black

That the 2021 Audited Financial Statements be approved as presented.

CARRIED UNANIMOUSLY

Resolution No: 4
2022-024

Minutes
Moved By: Ken Black

That the Council minutes of March 18, 2022, be approved as presented.

CARRIED UNANIMOUSLY

4.1 Council Action Items

Council Meeting Action Items were reviewed and discussed

Resolution No: 5
2022-025

Financial Report

Moved By: Ken Black

That the March 2022 Financial Report be approved as presented.

CARRIED UNANIMOUSLY

6 Council Committee Reports

6.1 AlbertaSW Report - Keith Robinson

Councillor Keith Robinson provided Council with an overview report of the March Board Meeting of the Alberta SouthWest Regional Alliance.

7 Items for Discussion

7.1 2022 Tax Rate Bylaw

Council reviewed and discussed Bylaw 2022-01 Tax Rate. Information provided by Administration was discussed including a small sampling of the effects of the proposed Tax Rate. Councillor Josef Pisa expressed his concerns over the percentage of increase to the residential property tax. The situation was discussed including legislative requirements of the Municipal Government Act. Council also entertained questions and comments from the floor.

Resolution No: 7.1.1
2022-026

Second Reading of Bylaw 2022-01 Tax Rate

Moved By: Ken Black

That Second Reading of Bylaw 2022-01 Tax Rate be approved.

Name	Yes	No	Abstained	Absent
Brian Baker	✓			
Ken Black	✓			
Barbara Clay	✓			
Josef Pisa		✓		
Keith Robinson	✓			

CARRIED

Resolution No: 7.1.2
2022-027

Third Reading of Bylaw 2022-01
Moved By: Ken Black

That the Third and Final Reading of Bylaw 2022-01 Tax Rate be approved.

Name	Yes	No	Abstained	Absent
Brian Baker	✓			
Ken Black	✓			
Barbara Clay	✓			
Josef Pisa		✓		
Keith Robinson	✓			

CARRIED

7.2 Waterton Chamber Meeting

Administration was directed to set up a meeting with the Waterton Park Chamber to discuss the Tourism Marketing Grant. The proposed meeting date is May 20, 2022.

Resolution No: 7.3
2022-028

Campground Initiative
Moved By: Ken Black

That the Campground Initiative discussion be Tabled to the May 20, 2022, meeting of Council.

CARRIED UNANIMOUSLY

8 Correspondence

None.

Resolution No: 9
2022-029

Closed Session - Intergovernmental Affairs - AMA
Moved By: Ken Black

That Council go into Closed Session at 2:20pm pursuant to section 21 of the Freedom of Information and Protection of Privacy Act to discuss Intergovernmental Affairs.

Those present in the Closed Session besides Improvement District No. 4 Council were Troy Shewchuck, Improvement District Manager with Alberta Municipal Affairs and Scott Barton, CAO for Improvement District No. 4.

CARRIED UNANIMOUSLY

Resolution No: 9.1
2022-030

Return to Open Session of Council
Moved By: Ken Black

That Council return to open session at 2:38pm.

CARRIED UNANIMOUSLY

10 Next Meeting - May 20, 2022 at 6:30pm

The next meeting of Improvement District No. 4 Council will be held on May 20, 2022, at 6:30pm.

Resolution No: 11
2022-031

Adjournment

Moved By: Ken Black

To adjourn the meeting at 2:38pm.

CARRIED UNANIMOUSLY

Chair Ken Black

CAO Scott Barton

	Fiscal YTD April 2022	2021	2022	2021	2022	2022
	Fund Center	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP
	Category	Budget	Actual	Actual	Budget to Actual variance	Actual to Actual variance
		Amount	Amount	Amount	Amount	Amount
G/L Account		CAD	CAD	CAD		
1010101150	CON-CIBC TRUST - Bank Account		578,264.58	645,173.40	0.00	(66,908.82)
1010102120	Cash Clearing-CIBC Collector		0.00	0.00	0.00	0.00
1010102150	Cash Clearing-CIBC Trust		0.00	0.00	0.00	0.00
1010104100	Cash In Transit		0.00	0.00	0.00	0.00
1010201460	Property Tax Receivable		21,237.54	30,457.39	0.00	(9,219.85)
1010201200	GST Receivable - Direct		0.00	0.00	0.00	0.00
1010201240	A/R Interest		330.00	85.05	0.00	244.95
1010201270	General receivables		0.00	358,614.00	0.00	(358,614.00)
1010203110	Allowance for Doubtful Accounts		0.00	0.00	0.00	0.00
1010500100	Prepaid Expenses		3,481.85	123.60	0.00	3,358.25
1010600100	CON-Inter-Entity Zero Balancing Account		0.00	0.00	0.00	0.00
1010600110	Inter-Entity Zero Balancing Account		0.00	0.00	0.00	0.00
1030102100	CON-Buildings		0.00	0.00	0.00	0.00
1030102110	Assets Under Construction - Buildings		0.00	0.00	0.00	0.00
1030102120	Buildings		0.00	0.00	0.00	0.00
1030106120	Other Capital Assets		105,000.00	105,000.00	0.00	0.00
1030107100	CON-Assets Under Construction		0.00	0.00	0.00	0.00
2060101100	CON-Accumulated Amortization-Buildings		0.00	0.00	0.00	0.00
2060101110	Accumulated Amortization - Buildings		0.00	0.00	0.00	0.00
2060105110	Accumulated Amortization - Other Capital Assets		(105,000.00)	(105,000.00)	0.00	0.00
	TOTAL ASSETS		603,313.97	1,034,453.44	0.00	(431,139.47)
2010101110	CON-Accounts Payable		0.00	0.00	0.00	0.00
2010101180	A/P - General/Other		0.00	0.00	0.00	0.00
2010204100	Accrued Liabilities - Other		0.00	0.00	0.00	0.00
2010205100	GST Payable		0.00	0.00	0.00	0.00
2040000110	Unearned Revenue		321,633.36	723,302.60	0.00	(401,669.24)
	TOTAL LIABILITIES		321,633.36	723,302.60	0.00	(401,669.24)
3010000100	Operating Reserves		0.00	0.00	0.00	0.00
3010000110	Net Assets/Liabilities		446,514.00	440,997.30	0.00	5,516.70
	TOTAL EQUITY		446,514.00	440,997.30	0.00	5,516.70
4020200100	Property Taxes	0.00	0.00	0.00	0.00	0.00
4050802170	Certificates	0.00	0.00	0.00	0.00	0.00
4050802400	Permits	0.00	0.00	0.00	0.00	0.00
4070701100	Investment Income - CCITF	0.00	944.10	458.89	(944.10)	485.21
4090200110	Fines Late Payment Penalty	0.00	6,528.31	7,031.57	(6,528.31)	(503.26)
4090801190	Provincial Grants	0.00	0.00	19,085.00	0.00	(19,085.00)
4090801230	Other Miscellaneous Revenue		0.00	0.00	0.00	0.00
4090801310	Rental Revenue		0.00	0.00	0.00	0.00
4090300100	Refund of Expenses		0.00	0.00	0.00	0.00
	TOTAL REVENUE	0.00	7,472.41	26,575.46	(7,472.41)	(19,103.05)
6010500130	Memberships	0.00	2,119.21	3,718.44	(2,119.21)	(1,599.23)
6020100110	Employee Travel-Mileage	0.00	0.00	0.00	0.00	0.00
6020100140	Employee Travel-Meals	0.00	0.00	0.00	0.00	0.00
6020100150	Employee Travel-Lodging	0.00	0.00	0.00	0.00	0.00
6020200170	Requisitions	0.00	145,890.61	123,619.76	(145,890.61)	22,270.85
6020300170	Advertising-Other	0.00	0.00	0.00	0.00	0.00
6020400100	Insurance Premiums	0.00	1,078.41	3,190.42	(1,078.41)	(2,112.01)
6020500100	Freight, Courier, Postage	0.00	0.00	0.00	0.00	0.00
6020700160	RENTAL OPERATING COSTS & TAXES	0.00	0.00	0.00	0.00	0.00
6021000110	Non Board Honoraria	0.00	0.00	0.00	0.00	0.00
6021400160	Utilities - Other	0.00	0.00	0.00	0.00	0.00
6021400190	Protective services	0.00	5,375.57	3,582.29	(5,375.57)	1,793.28
6021400240	Other Purchased Services	0.00	0.00	1,680.00	0.00	(1,680.00)
6021600130	Office And IT Supplies	0.00	11,592.00	11,256.00	(11,592.00)	336.00
6021701140	Legal Fees	0.00	0.00	0.00	0.00	0.00
6021701230	Assessment Services	0.00	6,250.00	9,375.00	(6,250.00)	(3,125.00)
6021701750	General Contracted Services	0.00	0.00	0.00	0.00	0.00
6030100120	Grants-Operating	0.00	0.00	0.00	0.00	0.00
6060100100	Amortization - Buildings		0.00	0.00	0.00	0.00
6060100130	Amortization - Other Capital Assets		0.00	0.00	0.00	0.00
	TOTAL EXPENSES	0.00	172,305.80	156,421.91	(172,305.80)	15,883.89
	(DEFICIT) SURPLUS	0.00	(164,833.39)	(129,846.45)	164,833.39	(34,986.94)

**IMPROVEMENT DISTRICT 4
INTEREST EARNED ON GRANTS
As at December 31, 2022**

		MSI - Capital Grant			CCBF Grant			Total Deberred Revenue		
Amount Carried forward from 2021				\$ 238,315.76			\$ 83,317.60			\$ 321,633.36
	Interest	Interest earned	Deposits / Expenditures	Ending Balance	Interest earned	Deposits / Expenditures	Ending Balance	Interest earned	Deposits / Expenditures	Ending Balance
(Receivable)			-	238,315.76		-	83,317.60		-	321,633.36
Payable									-	321,633.36
Jan-22	0.27%	54.04	-	238,369.80	18.89	-	83,336.49	72.93	-	321,706.29
Feb-22	0.32%	59.06	-	238,428.86	21.39	-	83,357.88	80.45	-	321,786.74
Mar-22	0.47%	95.58	-	238,524.44	33.42	-	83,391.30	129.00	-	321,915.74
Apr-22	0.71%	138.21	-	238,662.65	48.32	-	83,439.62	186.53	-	322,102.27
May-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Jun-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Jul-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Aug-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Sep-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Oct-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Nov-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Dec-22	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
	0.00%	-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Receivable		-	-	238,662.65	-	-	83,439.62	-	-	322,102.27
Payable									-	322,102.27
		346.89	-		122.02	-		468.91	-	
								321,633.36 Check TB		

Deposits:		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Expenditures:		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Net Deposits/Expenditure		-	-	-

Alberta SouthWest Bulletin May 2022

Regional Economic Development Alliance (REDA) Update

❖ When is a free lunch not a free lunch?

May 11, 2022, 1:00pm to 5:00pm Zoom- Ethics in Economic Development Workshop **FREE of charge**, sponsored by Economic Developers Alberta (EDA) and the International Economic Development Council (IEDC) **REGISTER** at this link. <https://www.edaalberta.ca/event-4680448>

Those of us who hold public trust strive to carry out our duties in a manner that is above reproach. This workshop will explore some fascinating case studies with interesting nuances that can pose a dilemma. Facilitated by Brett Doney, CEO, Great Falls Development Authority (GFDA).



❖ International Economic Development Week celebrations

Economic Developers Alberta, in partnership with AM and RMA, encourage municipalities to recognize International Economic Development week, May 9-13, acknowledging the important work of our economic development professionals and organizations. <https://www.edaalberta.ca/Economic-Development-Week>



❖ 2022 EDA Conference and Leadership Summit Awards of Excellence

★ **Implementation of ESG (Environmental, Social, Governance) Priorities in an Economic Development Project:** Town of Claresholm - "Welcoming Claresholm"

★ **Economic Developer of the Year, 2022:** Brady Schnell, EDO, Town of Claresholm

Marie Everts, EDO, Town of Pincher Creek, was recognized last year as EDA "Outstanding Young Professional" (2021). AlbertaSW is proud to have such skilled and committed EDOs!

International Economic Development Council (IEDC) Board Chair, Todd Greene brought greetings to the EDA Annual Awards Night and, in his comments acknowledged some other Alberta accomplishments, including:

- ★ AlbertaSW as the only Accredited Economic Development Organization (AEDO) in western Canada (2018); and
- ★ the first Canadian recipient of the IEDC Organizational Leadership Award (2017); and
- ★ Peaks to Prairies is featured as a case study in an IEDC international publication (2022) titled "Economic Development in a Changing Climate: Minimizing Risks and Maximizing Opportunities". The Economic Research Development Partners (EDRP) generate research and best practices to help economic developers navigate today's rapidly changing economy.



❖ Notes from the region ...

*May 5, 2022: West Lake Energy (Calgary) announced submission of a proposal to the Government of Alberta for a permit to evaluate a potential Carbon Capture Sequestration Hub located near Pincher Creek and provide a solution for carbon capture, utilization, and storage (CCUS) for southern Alberta and the northwest United States.

<http://www.westlakeenergy.ca/wp-content/uploads/2022/05/220505-WLEC-Hub-Application-Press-Release.pdf>

*April 9, 2022: Nanton Elevators have been granted historic site status

<https://www.cbc.ca/news/canada/calgary/nanton-grain-elevators-historic-designation-1.6414919>

*March 29, 2022: Livingstone Range School Division Trustees approved in principle the name "PEAKS Crowsnest Experiential Campus" for the Division's innovative new educational site.

<https://www.lrsd.ca/our-division/news/post/proposed-name-for-crowsnest-pass-site>

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Destinations and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com



May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

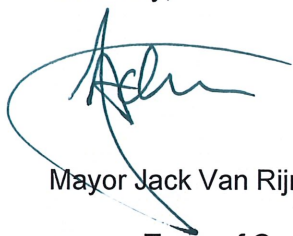
It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Van Rijn', with a large, sweeping circular flourish underneath it.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

MINISTERIAL ORDER NO. MSD:041/22

I, Ric McIver, Minister of Municipal Affairs, pursuant to sections 242, 245, 353 and 587 of the *Municipal Government Act*, make the following order:

1. That the detailed and all-inclusive estimate of the expenditures for the 2022 calendar year for Improvement District No. 4 be adopted.
2. That the following rates of taxation on the assessed value of property as shown on the assessment roll be levied:

	Tax Rate (expressed in mills)	Taxable Assessment
General Municipal Residential	1.453	\$166,374,440
General Municipal Non-Residential	7.2571	\$62,665,070
Designated Industrial Property	0.0766	\$643,110
Alberta School Foundation Fund (Residential and Farm Land)	2.4672	\$166,374,440
Alberta School Foundation Fund (Non- residential)	3.8720	\$62,665,070

To meet the budgeted requirements of Improvement District No. 4 as follows:

General Municipal Residential	\$241,742
General Municipal Non-Residential	\$454,767
Designated Industrial Property	\$49
School: Residential and Farm Land	\$410,378
School: Non-residential	\$242,641
Total:	\$1,349,577

Based on the total taxable assessment of land, buildings, and improvements amounting to \$229,039,510.

Dated at Edmonton, Alberta, this 10 day of May, 2022.


Ric McIver
Minister of Municipal Affairs